

DEPARTMENT OF MEDICAL ASSISTANCE SERVICES EMPLOYMENT OPPORTUNITY

This Agency is charged with ensuring proper **MEDICAID** services to qualified recipients. Please visit our website and the Commonwealth of Virginia's website referenced below for additional information and qualifications.

MANAGED CARE INFORMATICS ANALYST

Role Title: Program Administration Specialist II

Position # 00338

Pay Band 5 Level II - Hiring Range: \$42,614 - \$72,400

Closing Date: October 17, 2016

Exciting opportunity to join the Virginia Medicaid Medallion 3.0 Managed Care team. We are seeking an experienced data analyst to support all areas of the Health Care Services Division. Candidates should have demonstrated experience developing/generating reports, graphs, charts, dashboards, and technical manuals using various applications. Must be able to analyze, manipulate, and summarize complex data. Candidates must have demonstrated experience working with SAS. Knowledge of geographical information system (GIS) is a plus. Requires demonstrated ability to work accurately and efficiently, both independently and as part of a multi-disciplinary team. Prefer experience in Medicaid, managed care, and/or other health insurance. Graduate from an accredited college or university with major course work in information systems, public health, business administration or related field is preferred. Education/training/experience interchangeable.

ONLINE STATE APPLICATION REQUIRED

Resumes will not substitute for state applications. DMAS will only accept online applications submitted through the RMS by **11:59 p.m.** on the referenced closing date. Faxed, emailed, or hand delivered applications or resumes will not be accepted and resumes will not substitute for a complete state application. Applications must include complete work history, including periods of unemployment if applicable. Consideration for an interview is based solely on the information within the application.

Receptionist: 804-786-5408, TDD 800-343-0634

Web Sites for Vacancy Listings

RMS: <https://virginiajobs.peopleadmin.com/>

DMAS: http://www.dmas.virginia.gov/Content_pgs/ab-emp.aspx

Applicants who require accommodation to apply for Agency openings should contact the DMAS receptionist for assistance.

EEO/AA/ADA